TAMILNADU POWER DISTRIBUTION CORPORATION LIMITED

M.SARAVANAN,
Sr. Deputy Chief Internal Audit Officer,

Audit Branch, (I Floor),
NPKRR Maaligai,
144,Anna Salai,Chennai-2.

Circular Letter No. 13687/382/F.25/F.251/2026-3, dated:01.06.2026

To

The Secretary,
All the Chief Financial Controllers,
All the Chief Engineers,
All the Superintending Engineers.

Sub: TNPDCL - Audit Branch - Pension - Revision of Pension / Family Pension consequent on Wage Revision 2023 -Working instructions for data entry to pension sanctioning authorities - Clarification issued - Regarding.

Ref: 1.(Per.) FB TNPDCL Proceedings No.7 (SB) dt 14.03.2026.
2.(Per.) FB TNPDCL Proceedings No.8 (SB) dt.14.03.2026.
3.Memo (Per) No.37863/A16/A161/2023-22 dt 23.03.2026.
4. Lr. No. 13687/382/F.25/F.251/2026, dated 18.04.2026.
5.Cir.Lr.No.13687/382/F.25/F.251/2026-2,dt 14.05.2026.

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It is requested to follow the guidelines issued in paragraph (V) of the reference fifth cited and to furnish all relevant records to the Audit Branch for further necessary action. Please note that if the auto-generated sanction copy, duly signed by the Competent Authority, is not sent to the Audit Branch, the Wage Revision Proposal will be retransmitted to the concerned Superintending Engineer's office.

2. It has been observed that many Circle offices are not following the instructions mentioned above, they are once again requested to strictly adhere to

these instructions.. The user guidelines have been enclosed herewith and are also available at the URL 192.168.150.31:8181/openbd/pensrev. Furthermore, the workflow for the Wage Revision 2023 has been elaborated with screenshots within the enclosed guidelines for easier understanding. Once all Revised Wage Revision 2023 entries and revised sanction printout copies (i.e., Class I &II, III&IV, Terminable Benefits, Revised Working Sheet, Option Form, & Undertaking) are correctly received from the Circle Office, the Audit Branch will authorize the pension arrears and commutation differences.

In the event that any fixation errors or corrections are identified by the Audit Branch, the returned cases will be made available in the **"Return" menu.** The working procedure for these audit return cases requires the Superintending Engineer or Circle Office to make the necessary corrections at the entry level, reprocess the data, and forward it back to the Audit Branch for authorization. Before resubmission, all such returned cases shall be thoroughly re-verified, correctly provisioned, with their PPO details re-entered if required, and include clearly updated remarks.

All Pension Sanctioning Authorities are instructed to strictly adhere to the above working procedures to ensure the timely and accurate processing of payments related to the Wage Revision 2023 for Pensioners and Family Pensioners.

-Sd- dt.01.06.2026

Sr. Deputy Chief Internal Audit Officer,

Encl: User Guidelines & Power Point Instructions

Copy to: All the Deputy Chief Internal Audit Officers / Audit Branch.

User Guidelines for Wage Revision 2023

Pension Sanctioning Authorities are requested to enter the data through the following URL:

192.168.150.31:8181/openbd/pensrev

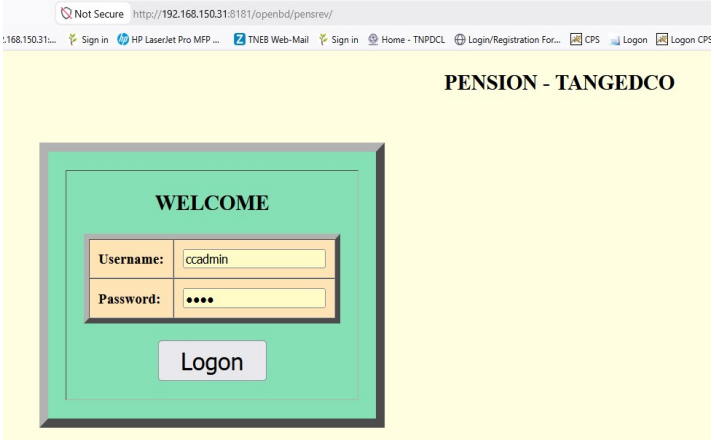
Workflow for Wage Revision Proposal Submission

The following documents/workings shall be prepared and submitted along with the proposal:

1. Sanction copy for Class I & II and Class III & IV
2. Terminal benefits working sheet
3. Pension Revision 2023 calculation/workings (View)

Step 1: Login

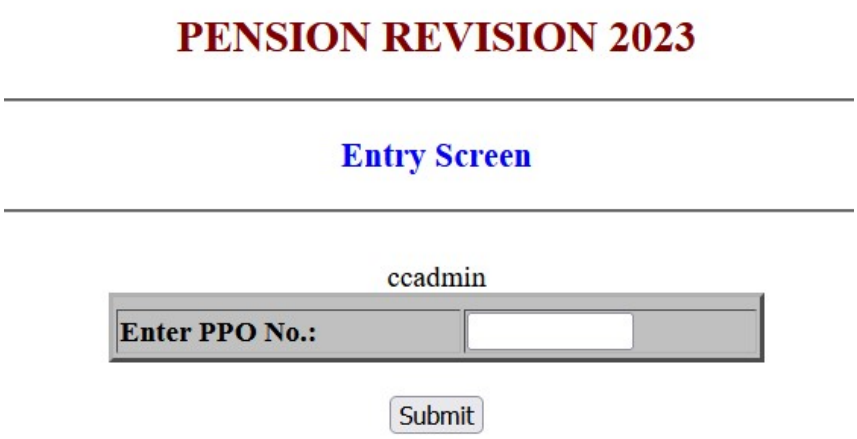
- Open the above URL.
- Enter the **User Name** and **Password**.



Step 2: Revision Entry Screen

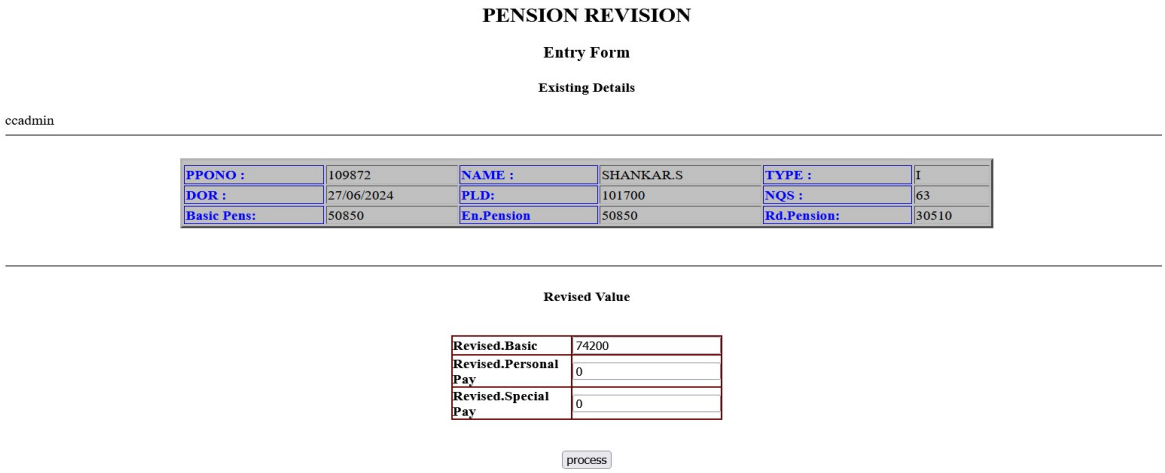
- Click the **Revision Entry Screen** option below the Revision 2023 Caption.

Step3: Enter the PPONo.



Step 4: Enter Revised Pension Details

- Check existing details about the Particular PPO details.
- The entry form will be displayed.
- Enter the Revised Pay, Revised Personal Pay, Revised Special Pay.
- Click **Process** to save the data.



Step 5: Verify and Print

- Go to the **View** menu.
- Enter the PPONo of the Individual
- Check the correctness of the entered data.
- Print the **View Report**.

PENSION REVISION 2023

view

PENSIONER PROFILE

PPONO :	109872
NAME :	SHANKAR.S
Designation :	ASSISTANT ACCOUNTS OFFICER
Circle :	SE/VILLUPURAM EDC/T.N.E.B
DOB :	26/12/1972
DOJ :	26/02/1993
Pentype :	Medically Invalid
DOR/DOD :	27/06/2024

PENSION INFO **REVISED** **EXISTING**

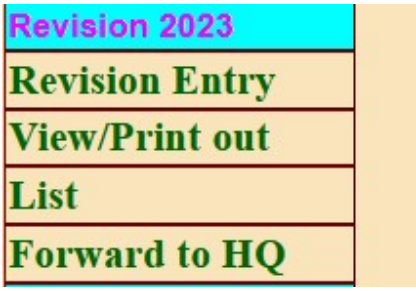
Basic Pay:	74200	Basic Pay :	101700
Sp. Pay:	0	Sp. Pay:	0
		pers. Pay:	0
PLD:	74200	PLD :	101700
NQS:	63	NQS :	63
Basic Pension:	37100	Basic Pension :	50850

FAMILY PENSION INFO **REVISED** **EXISTING**

50% of PLD (Enh. Pens):	37100	50% of PLD (Enh. Pens): :	50850
30% of PLD (Red. Pens):	22260	30% of PLD (Red. Pens): :	30510

Step 6: Send Proposal to HQ

- Select the **Forward to HQ** menu/tab.



Step 7: Forward the PPO

- After clicking **Forward to HQ**, the list of pensioners for that Circle will be displayed.
- Select the particular **PPO No.**
- Click **Forward to HQ** link.

Pension Pension (Wage Revision 2023)

PENSION REVISION LIST

ccadmin

Sl.No	PPONO	Name	Type	DOB	DOR	PLD	Basic Pension	En.Pension	Red.Pension	DCRG	Commut.	Approve	Sanction Letter	Return
1	107930	ABDUL KHUDUS M M	SuperAnnuation	11/01/1964	31/01/2024	101700	50850	50850	30510	2000000	1666660	Forward to HQ	report	
2	108146	NALLADURAI CHARLES. D	SuperAnnuation	23/01/1964	31/01/2024	141200	70600	70600	42360	2000000	2313953	Forward to HQ	report	
3	108189	JOSEPHDEVASAGAYAM.S	SuperAnnuation	02/01/1964	31/01/2024	112300	56150	56150	33690	2000000	1840307	Forwarded to HQ	Sanction Letter	

Step 8: Approve and Forward to HQ

- Enter the requested particulars.
- Entry to be made for generation of the Sanction order for that PPONO.
- Click **Approve / Forward to HQ** button.

PENSION REVISION

Entry Form

Existing Details

ccadmin

PPONO :	108080	NAME :	JAYANTHI D	TYPE :	V
DOR :	31/01/2024	PLD:	126800	NQS :	58
Basic Pens:	61287	En.Pension	61287	Rd.Pension:	38040

Revised Value

Proceeding/Sanction No.*	123
Purpet No.*	12
Section *	ADM-II
Unit No. *	A5
Date[dd/mm/yyyy]	21 / 05 / 2026
Ref1 *	M2/A1/F.RETD/2024-,DT.22.01.2024
Ref2	2.(Per) FB TNPDCL Pro.No.8 (S.B) dt:14.03.26.
Ref3	3.Memo (Per) No.37863/A16/ A161/2023-22 dt.28.03.2026.
Ref4(W.R 2023 Sanction office Order/ Memo No)	1974/G13/G131/2026,dt.09.04.2026
Ref5	91/A16/A161/2026-1,dt.13.05.2026
Ref6	32/F.25/F251/2026-2 DT.14.05.2026
Ref7	-|
Circle Address Details	-
Address1 *	AUDIT BRANCH
Address2 *	1ST FLOOR,
Address3 *	NPKRR MAALAGAI
City *	CHENNAI
PIN *	600002

Approve

After completing the above process

List of Pensioners in the “Forward to HQ “ the sanction letter link will be generated and the sanction order shall be taken printout using the link “Sanction Letter” in the Forward to HQ menu.

By following the above procedures and printout such as,

- Sanction Copy for Class I & II and Class III & IV.
- Terminal Benefits Working Sheet
- Pension Revision 2023 Calculation (view)

TAMILNADU POWER DISTRIBUTION CORPORATION LIMITED

Revised Sanction of Pension for Class III & IV

SE/PLANNING/T.N.E.B.
SE
-
-
- 600002

Revised Proceedings No.	123 / 12 / ADM-II / A2 / PPONO: 113290 / 2026 / 30/05/2026

Sub : SE/PLANNING/T.N.E.B. - Pension Wage Revision 2023 to the workmen of TNPDCL, TANTRANSCO, TNPGCL & TNGECL - Revision of Pensionary benefits to Thiru/Tmt RAVI V, SPL. GR. FIELD ASSISTANT, Voluntary Retirement on 09/07/2025 - accorded - Reg.

Ref : 1. MEMO. NO.12345/123/A17/A172/2026,DT.18.04.2026
2. (Per) FB TNPDCL Pro.No.7 (S.B) dt:14.03.26.
3. Memo (Per) No.37863/A16/A161/2023-22 dt.28.03.2026.
4. Memo.021974/G13/G131/2026,dt.09.04.2026
5. PPONO: 113290
6. -
7. -

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Consequent on the orders issued in the reference second cited, the pay of Thiru/Tmt.RAVI V, SPL. GR. FIELD ASSISTANT, Voluntary Retirement on 09/07/2025 is revised vide Memo 3rd cited. As per orders issued in the reference second cited, the pension already sanctioned needs to be revised. Accordingly, the pensionary benefits already sanctioned in the reference first cited are hereby revised as hereunder and sanctioned as shown in Col.2.

Nature of Benefit	Amount already sanctioned as per reference 1st cited	Amount now sanctioned w.e.f. 01.12.2023 / Option date	Difference
D.C.R.G.	Rs.1731870	Rs.1687203	Rs.44667
Pension	Rs.33900	Rs.37000	Rs.3100
Family Pension Enhanced Pension 50%	Rs.33900	Rs.37000	Rs.3100
Reduced Pension 30%	Rs.20340	Rs.22200	Rs.1860
Capitalised Value	Rs.1238875	Rs.1135108	Rs.103767
Commutated Value	Rs.11300	Rs.12333	Rs.1033

Thiru/Tmt. RAVI V, SPL. GR. FIELD ASSISTANT , Voluntary Retirement on 09/07/2025 is informed that the difference in Commutation Value amounting to Rs.103767 will be disbursed by the Audit Branch. The Chief Internal Audit Officer shall arrange to pay the said difference in Commutation Value.

The residual pension after sanctioning the capitalised value will be Rs.24667 .

Family Pension is sanctioned in favour of Thiru/Tmt. INDHIRA R.

The Pension and Death-cum-Retirement Gratuity are sanctioned, subject to revision by the Pension Authorizing Authority. The pension and Death-cum-Retirement Gratuity are debitable to A/C NO. 75:840>

This order is issued subject to the condition that if the amount of revised pensionary benefits, viz., Pension, Family Pension and Commutation of Pension, as authorized by the Chief Internal Audit Officer, is later found to be in excess of the amount to which the pensioner is entitled under the rules, the pensioner shall be liable to refund such excess amount if any.

Encl :

1. Revised Terminal Benefits Working Sheet
2. Revised Pension Revision 2023
3. Revised Fixation Statement
4. Option Form
5. Undertaking

PENSION SANCTIONING AUTHORITY

To
Thiru/Tmt. RAVI V,
SPL. GR. FIELD ASSISTANT, Voluntary Retirement on 09/07/2025
No.25/8 Palani andavar koil street ayanavaram chennai - 600023

Copy to:
The Chief Internal Audit Officer, Audit Branch, Chennai 2.
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File.

REVISED TERMINAL BENEFITS IN RESPECT OF Thiru/Tmty JAYANTHI D DEPUTY CHIEF INTERNAL AUDIT OFFICER, Voluntary Retirement on 31/01/2024

CALCULATION OF PENSION

Pension	:	(130600) X 58/60 X 50/100
	:	Rs.63130 /- per month

DEATH CUM RETIREMENT GRATUITY SCHEME

Emoluments last drawn	:	130600
	:	Rs. 130600
Total Qualifying Service	:	58
D.C.R.G. admissible	:	(130600 + 65300) X 58/4
DCRG paid	:	Rs. 2000000
D.C.R.G payable	:	Rs. 0

FAMILY PENSION

Pay Last Drawn	:	Rs. 130600
50% of Pay (Enhanced rate)	:	Rs. 63130
30% of Pay (Normal rate)	:	Rs. 39180

Family pension is payable from the day following the date of death of the pensioner and shall continue till the date of remarriage or death of the family pensioner, whichever occurs earlier.

COMMUTATION OF PENSION		
1/3 of Pension 63130	:	Rs. 21043
1/3 of Pension comutted	:	Rs. 21043 X12 X 8.287
		Rs. 2092601 (A)
Commutation Paid	:	Rs. 2031542 (B)
Commutation Payable (A-B)	:	Rs. 61059

Step 9: Print the Proceedings

- Select the **System Print** option to take printouts.

Step 10: Final Submission

After taking printouts:

- Obtain signature from the **Competent Authority**.
- **Forward the proposal to HQ through:**
    - ***Manual copy (signed copy- Sanction Proceedings, Terminable benefits, Revised Sanction, Option Form and Undertaking)***
    - ***Soft copy through system***